

To: Gateway Arms Condo Owners

From: The Gateway Arms Condo Association

Re: Update on Contact Information and Approval to Use Email Contact Information;

Dear Owners at Gateway Arms

We would like to have you update your consent to have the Association send materials to you through electronic mail, such as for notices of Annual Meetings or for emergencies such as leaking water, tree removal, etc. We also want to have the most current address and telephone number(s) where you can be reached for formal communications.

Please complete the following by clearly printing the requested information.

Unit Number \_\_\_\_\_

Name of Person (s) to whom correspondence should be directed  
\_\_\_\_\_  
\_\_\_\_\_

Address for Postal Mail \_\_\_\_\_

City/State/Province/Zip \_\_\_\_\_

Country if other than USA \_\_\_\_\_

Telephone Number You Want Us to Use for Contact \_\_\_\_\_

Other Optional Telephone Numbers \_\_\_\_\_

I give my consent to have communications directed to the below listed email.

Consent email \_\_\_\_\_

Second Consent email \_\_\_\_\_

I do not give my consent to communications at the below listed email, but it can be used in emergency.

Emergency email \_\_\_\_\_

*This means that letters only will be sent to you for formal communications.*

Florida Law (718.111(12)(a)7 prohibits the condominium from sharing mailing address and electronic addresses without your consent, although they are not liable for inadvertent disclosure. You may be asked later if you want to be part of an optional, voluntary *Directory of Owners*.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please sign and date this form and return immediately to Gateway Arms Condo Association at the address listed on the letterhead. Thank-you very much.

1/13/2017